



Applications and cancellation rules

TNT Pisa 2023

06-14/05/2023

Official Version as of 08/03/2023

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Participants

The number of participants for the **Train New Trainers** will be **15** to distribute among the (P)AS/AM.

Application rules

9th of January 2023 at 11:00 UTC → First round of applications opens.

The application process is in charge of the EUROAVIA Training System TNT trainers' team which carefully examines each application.

In the selection process, the motivation, aptitude, potential and commitment of the candidates are evaluated based on the answers provided in the dedicated registration form, alongside promoting nationality and gender diversity.

The selection process results in a grading that defines who will be selected as a TNT participant.

When there is equal merit, the "first come- first served" criterium will be applied.

30th of January 2023 at 11:00 UTC → First round of applications closes.

The second round of applications will be opened with the same criteria as above if the minimum number of participants is not reached.

12th of February 2023 at 11:00 UTC → Second round of applications opens.

04th of March 2023 at 11:00 UTC → Second round of applications closes.

If there are still vacancies, they will be filled with the people on the waiting list always following the same criteria as above.

Payment

The participation fee is 150€ (EUR 150) for the Train New Trainers.

The participation fee covers eight (8) nights (from the 6th to the 14th of May 2023) of accommodation, every meal, including welcome dinner and final dinner, and transportation to the venue of the event.

The payment information regarding the participation fee will be provided to the participants via email, once confirmed.

Travel costs to Pisa will be covered by each participant.

EUROAVIA Pisa will not provide accommodation outside of the event dates. However, if a participant needs to stay extra days, EUROAVIA Pisa will assist him/her in finding proper accommodation.

Participants of the TNT are eligible for the TSP as per the EUROAVIA Bylaws, section 14, subsection 14.2.

The TSP is available for members and prospective members of EUROAVIA as well as members of the Working Groups, exclusively when other EUROAVIA financial support frameworks are not applicable. The availability of the TSP is always subject to approval from the International Board.

Only two (2) representatives per (Prospective) Affiliated Society per Congress and one (1) representative per (Prospective) Affiliated Society per Formation Workshop and Train New Trainers are eligible for the TSP. The International Board reserves the right to modify such constraints in specific situations when needed.

There is no limit concerning how many times the same representative can apply for the TSP.

For more information, please refer to the Official EUROAVIA Bylaws document.

Cancellation rules

In the case that a member has been confirmed by the organising committee to participate in the Train New Trainers 2023, but, for any reason, he/she is unable to participate in the event, he/she has the option of cancelling the participation.

In order to do so, the member will have to send an email to the organising committee (pisa@euroavia.eu) stating the reason for the cancellation and the participation fee will be partially/fully paid, based on the following criteria:

| Period of cancellation | TNT cancellation fee to be paid |
|---|---------------------------------|
| Before the 10/03/2023 at 00:00 UTC | 0% |
| 10/03/2023 at 00:00 UTC – 23/03/2023 at 23:59 UTC | 25% (38 €) |
| 24/03/2023 at 00:00 UTC – 06/04/2023 at 23:59 UTC | 50% (75 €) |
| From 07/04/2023 at 00:00 UTC | 100% (150 €) |

If the member cancels his/her participation, the respective Local Group is responsible for transferring the cancellation fee to the event organisers, under the condition that his/her place cannot be filled by someone else on the waiting list.

Participants on the waiting list that are admitted due to cancellation will have the possibility to cancel within one (1) week from receiving the acceptance email without paying a cancellation fee.

After this week, the cancellation fee will be according to the periods listed above.